

## CALVERTON SWIMMING CLUB, INC.

### MINUTES OF THE GENERAL MEMBERSHIP MEETING – Sunday September 3, 2017

Moment of Silence was observed to mark the shocking passing of Walter Hardy, long time pool-rat and member.

The meeting was called to order at 5:35pm by the Club's President – Duncan Munro

Board Members present: Duncan Munro, John Niedermair, Nancy Femiano, Ruben Melendez (late), Karen Pugh, Kari Banks, Sandy Albright. Kelly Jones-Ferreira absent but on grounds running corn-hole tourney.

Jeff Karns, Secretary presented an encapsulated version of the minutes of the General Membership Meeting held on June 4, 2017. There were no comments or suggestions for changes in the minutes.

The president then introduced the Board Officers present and they presented individual reports.

John Niedermair, First Vice President – described several infra-structure issues the Club faces (see Operations, below)

Nancy Femiano, Second Vice President – delineated several issues associated with Guard staffing at the end of the season. Guards returning to/starting college before Labor Day caused us to be understaffed and required cutting hours of operation to assure full staffing while the Club was open.

Ruben Melendez, Treasurer – described the Club's finances as 'okay'. While the **actual income of \$259,000** was less than the **\$308,000 predicted income**, the **actual expenses** (so far) of **\$221,000** are running well below the **\$297,000 predicted expenses**. While several major bills remain to be paid (electricity, phone, etc.) we should still be on track to deposit funds into the Reserve Fund.

Karen Pugh, Assistant Treasurer – described the pre-season routine involved in collecting dues and fees and getting the deposits to the bank.

Jeff Karns, Secretary – takes notes at Board meetings, prepares the Minutes of meetings, gets notices out to Board about upcoming meetings, runs elections.

Kelly Jones-Ferreira, Assistant Secretary – fills in for Secretary when needed, heavily involved in membership database maintenance.

### Committee Chair Reports and Comments

**Operations, John Niedermair** – Described several infrastructure issues associated with the aging facilities at the Club. It is time to start considering renewing/replacing much of the electrical and plumbing system. We have problems in the wiring of the parking lot lights that must be remedied in some fashion during this off-season. Late in the season the pool developed some

algae issues, possibly due to runoff from rains, APS and Rebekah (Manager) are working to control it. Working on an upgrade to the filter in the basement by replacing aging and broken panels with a newer (and cheaper) version. Have installed two so far and they improved the flow rate markedly. Looking to replace the whole set (14 total) as soon as possible. Collecting bids to replace the 3 ft diving board (board B) this off-season, this will involve concrete work and replacement of the stand with a used 1 meter stand found at a club out in Potomac (Thanks Ruck!).

**Membership, Kari Banks** – started by saying how much she will miss Kelly’s help on the Membership Committee. Described several issues associated with membership, the primary one being unpaid dues. Kari also serves as Board liaison with the aquatics teams and she reported that there were 140 children on the swim team and that the team had a successful season and are moving up a division. The dive team also had a good season but are remaining in the current division.

**Social, Sandy Albright** – Noted that the Club held some very successful events for children spearheaded by two pre-teen nights each attended by over 100 children. In the future the Pre-teen night label will be changed to expand the age of participation. Announced the funds raised from the corn-hole tournament would be donated to the family of Walter Hardy. Karen Pugh noted that although Dig Pink had been designated the recipient of the Funds from this year’s Labor Day tournament they would be instead donated to the Hardy family in honor of Walter unless otherwise requested by a participant.

**Staffing, Duncan Munro** – Described how the Club’s self-management of Managers, Operators, and Guards (as opposed to previous years when APS managed this for us) allows the Club to save money (about \$25,000) by allowing us to maneuver with in the State/County minimum wage and leave laws. The issue of Guard and Operator shortages during the final week of the season was somewhat of a surprise for which the Club will be ready in the future.

#### **Election of Members of the Board of Directors to two-year terms.**

Since the number of candidates (4, 2 current members seeking re-election and 2 new candidates seeking to fill seats vacated by current Board members) equaled the number of seats in contention no voting was conducted as specified in the By-Laws. Therefore, Duncan Munro, President of the CSC Board of Directors called for a motion to direct the Secretary to cast a unanimous ballot in favor of the four announced candidates. Frank Cockrell so moved and the motion was seconded by Stacey Fuller. The motion passed without dissent.

**Jodie Shoemaker** and **Michael Smith** were introduced as newly elected members of the CSC Board of Directors. **Karen Pugh** and **Kari Banks** were re-elected.

#### **General Discussion: Questions and comments from Members.**

There were some questions about the Swim and Dive Team finances; mostly about coach's salary and benefits, payroll taxes, income taxes, etc. Duncan and Ruben described how the Club pays these things through PayChex and then later bills the teams. Might have been some question as to transparency of their finances and how the Board keeps track of what they are. The Board representative to the teams is privy to this information.

There was a question about how to broach the topic of rule changes at the Club. Specifically, there was some discussion about the patch test for visitors .... sometimes the children might get intimidated or misunderstand instruction while taking the test and fail even though they are accomplished swimmers. The Board noted that the Guards cannot make exceptions on a case by case basis and the rule, in this case, cannot be changed for safety reasons. It was suggested that perhaps a queue sheet could be prepared that can be given to the sponsoring Club member and visiting parents so they can go over the test procedure with the child before the test is conducted so the requirements and steps of the test are clear. Will work to prepare such information before next season.

Comments about storage in the men's room. It has become a catch-all place for things like paints, lawn chemicals, tools, etc. John and Jeff noted that there has been some consideration of ways to make storage more efficient. The shed was recently cleared out and has room for some things. Really can't use the basement because the steps make it too hard to get things in and out. Formulating a plan to wall-off the front section of the room with some kind of door so that it can be accessed without going through the men's room. If we get rid of the rusty personal lockers in there and purchase decent storage cabinets it may handle most storage needs.

Charlie Pugh gave an overview of what he has seen as the Board's work and expressed gratitude for the work that has been done over the years. Also described his work on the website and asked for all comments and suggestions.

There was discussion about the Club's relationship with the snack bar and snack bar operator. It was asked why the Club received no revenue from the snack bar and some questioned whether the contract for operating it could be opened to bidding by new vendors. The current Board unanimously expressed an aversion to such a process. Duncan explained how the Board has always viewed the snack bar as a service provided to members and has never considered it a source of revenue.

## **Adjournment**

A motion to adjourn was made at 6:47pm by Jodie Shoemaker. The motion was seconded by Michael Smith. The motion carried unanimously.

**Attendees:**

Michael Smith	112
Ruck	319
John Lee	487
Stacey Foley	615
Whitney Kelly	616
Kim Paniati	269
John Foley	615
Jodie Shoemaker	166
Joan Davis	215
Glenn Davis	215
Frank Cockrell	369
Charlie Pugh	670
Stephanie Lee	487
Karl Krchma	394